

DELTA SIGMA THETA SORORITY, INC.
A Service Sorority
Grand Chapter
1707 New Hampshire Avenue, N.W.
Washington, DC 20009

RULES OF ORDER FORM FOR CHAPTERS

(EXISTING CHAPTERS MUST SUBMIT WHEN AMENDED BY TWO-THIRDS VOTE OF THE CHAPTER MEMBERSHIP. NEWLY ESTABLISHED OR REACTIVATED CHAPTERS ARE TO SUBMIT WITHIN 30 DAYS OF ESTABLISHMENT OR REACTIVATION)

TO: Scholarship and Standards Committee

FROM: Prince William County Alumnae #740

Chapter

Toshiro Stovall, Chapter President

DATE 1/26/10 REGION South Atlantic

Chapter Service Area(s) Prince William County, Manassas, Manassas Park

Mailing Address P.O. Box 2396

City Manassas State VA Zip Code 20108

Day of Week and Time of Meeting Saturday, 10A.M.

Percentage of the financial membership that constitutes a quorum 30 %

Amount of Chapter Dues for Sorority Year \$200

Basic elected chapter officers: **President, Vice President, Recording Secretary, Corresponding Secretary, Treasurer, Financial Secretary**

Other Elected Officers (titles only):

2nd Vice President

Appointed Officers (titles only):

Chaplin, Assistant Chaplain, Assistant Treasurer, Assistant Financial Secretary, Sergeant-at-Arms, Parliamentarian, Keeper of Properties, Historian

Elected Positions (i.e. Nominating Comm.):

Nominating Committee, Minerva Circle

Committees:

Standing Audit, Arts and Letters, Budget and Finance, Delta Academy, Delta GEMS, Economic Development, Fundraising, Guild, Historian, International Awareness and Involvement, Journalist, Membership Services, Newsletter, Outreach, Physical and Mental Health, Program Planning and Development, Properties, Protocol and Traditions, Scholarships, Social Actions, Social Amenities, Website, Policies & Procedures, Pan Hellenic Council

Special (i.e) African American Festival, Founders Day, Martin Luther King Youth Oratorical, Senior Citizen's Luncheon, Spotlight on Youth, Elections, Minerva Circle

Month of Chapter Elections April

Month of Installation Ceremony May/June

Process for Selection of Voting/Alternate Delegates: (It is highly recommended that the chapter vote on the members who will be the voting delegate and alternate delegate for the Regional Conference and National Convention unless the chapter has already voted that a particular officer serves as the voting delegate or the alternate delegate.)

As stated in Prince William County Alumnae Chapter's policies and procedures document the Chapter President shall serve as the Voting Delegate and the 1st Vice President shall serve as the Alternate Voting Delegate for the Regional Conference and National Convention.

There are NO restrictions on new initiates, such as requiring them to be members for a certain period of time before they can vote. Once initiated, a member has full rights and privileges of the chapter and cannot be denied the right to vote.

(Advisors Section - For Collegiate Chapters Only)

Primary Advisor _____

Telephone (Day) _____; (Eve.) _____

Email Address _____

Secondary Advisor _____

Telephone (Day) _____; (Eve.) _____

Email Address _____

Advisory Council Member _____
Telephone (Day) _____ ; (Eve.) _____
Email Address _____

Advisory Council Member _____
Telephone (Day) _____ ; (Eve.) _____
Email Address _____

Advisory Council Member _____
Telephone (Day) _____ ; (Eve.) _____
Email Address _____

Advisory Council Member _____
Telephone (Day) _____ ; (Eve.) _____
Email Address _____

This is to certify that this information has been approved by the chapter.

Toshiro Stovall

Chapter President (Type or Print Legibly)

01/26/10

Date

Toshiro Stovall

Signature

(Notes: Each chapter member should receive a copy of this completed form. This form and the Policies and Procedures should always appear together.)