

Prince William County Alumnae Chapter
Scholarship Year 2026

Application Packet Checklist

pwcadstscholarship@gmail.com

This checklist is to help students and parents organize the information needed to apply for this scholarship.

Check off the following items when completed.

1. _____ Application (Be sure it is complete in all areas and signed) due February 28, 2026. No exceptions.
2. _____ Official Transcript—A school official/counselor/teacher must email the transcript to the **pwcadstscholarship@gmail.com** email account by February 28, 2026, or the application packet will be considered ineligible.
3. _____ In this section, the applicant will submit their original essay for this scholarship. Essay requirements are: Typed essay submissions must be no less than 350 words and no more than 500 words, double-spaced, one-inch margin, using 12-point Times New Roman font, and attached to this application packet in PDF or Google Docs. Please identify how many words your essay is at the bottom of the essay.

If you have any trouble uploading a document, please email the PWCAC Scholarship Committee at **pwcadstscholarship@gmail.com**.

4. _____ Community Organizations/Honors/Awards/High School Extracurricular Activities Listed in the provided spaces must be fully completed. If there are none, please list N/A. Please include all dates that these activities were completed or that you are presently participating in.